

### Schools Forum Work Programme

There are a number of items the Schools Forum considers annually and these are set out in the work programme below.

The “Schools Forums: operational and good practice guide” (October 2013) states that:

*Local authorities should as far as possible be responsive to requests from their School Forums and their members. Schools Forums themselves should also be aware of the resource implications of their requests.*

Forum Members are therefore able to suggest an item for consideration at a future Forum meeting as long as it is within the remit of the Forum. Any request must be agreed by the Schools Forum before being included on the work programme. Each Forum agenda is set by the Chairman in consultation with the Director and the Clerk. The scheduling of items included on the work programme will therefore be agreed through this process and taking account of resource implications and agenda management.

NB: There are two standard items that appear on each agenda, these being Notices of Concern and Fairer Funding Update.

<b>Meeting</b>	<b>Item</b>	<b>Details</b>
Spring term 27 March 2017	Schools Budget (last financial year) : provisional outturn	Annual item
	Schools Budget (forthcoming financial year)	Annual item
	The New Finance System which is to replace SAP	Offered at the meeting of the Forum held on 7 December 2016
	Changes to Staffordshire Public Sector Network	Item requested by the Cabinet Member for Learning and Skills
	Updated Scheme for Financing Schools	
	National Apprenticeship Levy	
	Fairer Funding	Standard item
Summer term 4 July 2017	Notices of Concern	Standard item
	Self-Assessment Toolkit in the EFA Revised Guidance on Schools Forums	This item was requested by the Chairman at the meeting of the Forum

Meeting	Item	Details
		on 7 December 2016.
	Schools Budget (last financial year) : Final outturn and Dedicated Schools Grant (DSG) Settlement	Annual item
	Growth Fund – Allocation of Funding 2017/18	Annual item
	Schools Forum Membership – annual review	At its meeting of 9 July 2015 the Forum agreed to review its membership annually to ensure it remained broadly proportionate.
	Update on the progress made by LSTs in developing proposals to work more effectively with schools in the secondary sector.	This update was agreed at the meeting of the Forum on 7 December 2016.
	National Apprenticeship Levy	Requested at the meeting of the Forum on 27 March 2017 <b>Note:</b> A presentation is now to be made to all schools on 4 July 2017
	Update on the Financial Regulations	Item from Entrust
	Update on the Staffordshire Scheme for Financing Schools	Item from Entrust
	Fairer Funding – Oral Update	Standard item
	Notices of Concern	Standard item
WORKING GROUP 13 September 2017	<ul style="list-style-type: none"> <li>• Update on schools budget 2018/19</li> <li>• Consideration of responses to Self - Assessment Toolkit</li> </ul>	
Autumn term 3 October 2017	Election of Chairman and Vice-Chairman	Annual item
	Alternative models for devolving the funding for School Improvement	This item was raised at the meeting of the Forum on 4 October 2016.
	De-delegation Vote	Annual item
	Schools Budget, Central Expenditure	Annual item (Previously taken to the

<b>Meeting</b>	<b>Item</b>	<b>Details</b>
		December meeting)
	Education Functions	First taken in January 2017, report called "Budget Approval for Central Services to Education Previously funded by Education Services Grant (ESG)"
	Fairer Funding - Oral Update	Standard item
	Notices of Concern	Standard item
Spring term 16 January 2018		
	Fairer Funding – Oral Update	Standard item
	Notices of Concern	Standard item
Spring term 26 March 2018	Schools Budget (last financial year): Provisional Outturn	Annual item
	Schools Budget (forthcoming financial year)	Annual item
	Fairer Funding	Standard item
	Notices of Concern	Standard item